

LB&B Associates Inc.
Notice of Availability
Form 1095-C

This document summarizes your Employer Provided Health Insurance Offer and Coverage.

The requirements for distributing Form 1095-C under the Affordable Care Act (ACA) to employees and covered individuals changed in late 2024 due to The Paperwork Reduction Act and The Employer Reporting Improvement Act. As a result, LB&B Associates Inc. now only provides Form 1095-C *upon request*.

How to request a Paper Copy of Form 1095-C (active and former employees)

To receive a paper copy of your Form 1095-C, please submit your request in writing to the LB&B HR Department by emailing benefits@lbbassociates.com. Please include your full name and preferred phone number in your request. Your form will be mailed to your home address found in UKG by the later of: January 31st of the year following the reporting year or 30 days after receiving the request, whichever is later.

How to obtain an Electronic Copy of Form 1095-C (active employees only)

You may download an electronic PDF copy of your Form 1095-C in UKG by following the instructions below. Forms will be available electronically no later than March 1st annually.

- Login and go to: My HR > Forms > Government Forms > 1095-C
- Click “Selected Year” and choose the applicable reporting year in the drop-down menu.
- Click Apply
 - On a computer: Click the pencil to the left of the created date to view and download a PDF
 - On a mobile device: click the 3 dots under actions to view and download a PDF

States with Individual Mandates

If you reside in a state imposing a separate reporting obligation that differs from The Acts listed above, LB&B will be abiding by your state’s specific obligations to remain in compliance.

If you have any questions, please reach out to your Project Manager or email the HR Department at benefits@lbbassociates.com.

*This notice is posted on LB&B’s website, under the Employment section.
<https://www.lbbassociates.com/employment/>